

RECORD OF EXECUTIVE DECISION (THE DECISIONS LIST)

Date:	Decision Maker:	Subject to Call-in*
12 March 2024	Cabinet	No

SUBJECT OF DECISION:

Leader of the Council's Items - A.1 - Delivering against the Council's Corporate Plan 2024-28: Final Proposals for Highlight Priorities for 2024-25

Decision:

RESOLVED that –

- a) the final highlight priorities for 2024/25, as set out at Appendix B to the Leader of the Council's report (A.1); and
- b) the Leader of the Council be authorised to agree the specific milestones for reporting against the adopted highlight priority actions for 2024/25.

Reasons for Decision:

Recognising that adopting highlight priority actions would allow Council activity to remain focused against Our Vision, and would also provide the framework for the annual performance monitoring system of the Council based on the milestones approved as part of the priority actions.

Alternative Options Considered:

As part of the public consultation, respondents were invited to make alternative suggestions. Details of these were included elsewhere in the report.

Not adopting highlight priority actions was an alternative option; however, this could risk leading to a lack of focus for Council activity, and would mean there would not be specific measurable objectives for the Council which could in turn be scrutinised and support transparency around the Council's work.

Conflicts of Interest Declared (and Dispensations Granted by the Monitoring Officer)

None

Consultation with Ward Member:

Consultation was with all TDC Members including the two overview and scrutiny committees.

Contact Officers:

William Lodge, Communications Manager, Keith Simmons, Head of Democratic Services and Elections & Deputy Monitoring Officer

Date:	Decision Maker:	Subject to Call-in*
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SUBJECT OF DECISION:

Leader of the Council's Items - A.2 - Adoption of a new Communications Strategy

Decision:

RESOLVED that the draft Communications Strategy 2024 - 2028 be approved and adopted with immediate effect.

Reasons for Decision:

Recognising that having a Communications Strategy gave a focus to the work of the Communications Team, and would allow it to prioritise its workload appropriately and in accordance with the Corporate Plan.

Alternative Options Considered:

Not adopting a new Communications Strategy; while the team's work would still be guided by the Corporate Plan (as an overall strategic direction for the authority), there would not be a specific focus to guide and develop the Communications function.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

William Lodge, Communications Manager

Date:	Decision Maker:	Subject to Call-in*
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SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.3 - Timetable of Meetings: 2024/2025 Municipal Year

Decision:

RESOLVED that -

- (a) the timetable of meetings for the Council and Committees, as set out in the Appendix to the Portfolio Holder’s report (A.3), be agreed, in principle, and be submitted to the Annual Meeting of the Council for formal approval; and
- (b) the proposed dates for All Members’ Briefings and Councillor Development Sessions be noted.

Reasons for Decision:

Having considered the timetable of meetings proposed by the Corporate Finance & Governance Portfolio Holder and in order to enable the timetable of meetings to be submitted to the Annual Meeting of the Council for approval and adoption, in accordance with the Council’s Constitution.

Alternative Options Considered:

- (1) Not to approve the timetable of meetings;
- (2) To amend or substitute some or all of the proposed dates.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Ian Ford, Committee Services Manager

Date:	Decision Maker:	Subject to Call-in*
12 March 2024	Cabinet	No

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.4 - Annual Capital and Treasury Strategy for 2024/25 (including the Prudential and Treasury indicators)

Decision:

RESOLVED that Cabinet –

- a) notes the contents of the attached earlier Officer report to the Corporate Finance and Governance Portfolio Holder; and
- b) agrees the Annual Capital and Treasury Strategy for 2024/25 (including Prudential and Treasury Indicators) and that it be submitted to Council for approval.

Reasons for Decision:

Having duly considered the comments/recommendations put forward by the Resources and Services Overview and Scrutiny Committee and in order to support the process of ensuring that a Capital and Treasury Strategy for 2024/25 was approved by Full Council before 1 April 2024.

Alternative Options Considered:

Not applicable given the requirements set out elsewhere in the report.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A. However, the Resources and Services Overview & Scrutiny Committee was consulted.

Contact Officer:

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

Date:	Decision Maker:	Subject to Call-in*
12 March 2024	Cabinet	Yes

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Leisure & Public Realm Portfolio Holder - A.5 - Sport and Activity Draft Strategy for Tendring

Decision:

RESOLVED that -

- (a) approves the draft Sport and Activity Strategy be approved for consultation;
- (b) authorises Officers, in consultation with the Portfolio Holder for Leisure and Public Realm, to initiate a minimum eight-week consultation process and seek stakeholders' comments on the draft Sport and Activity Strategy;
- (c) a one off sum of £122,530 from the budget for the former Joint Use Facilities be allocated towards the action plan set out in the Strategy and delegates decision making

for the use of this budget to the Portfolio Holder for Leisure and Public Realm;

- (d) the appointment of a new Community Sport and Activity Manager, to facilitate, influence and support the community activity set out in the action plan, be supported;
- (e) a feasibility study be commissioned to explore the options and implications for developing a new Active Wellbeing Centre in the District; and
- (f) authorises the Leader of the Council together with the Portfolio Holder for Leisure and Public Realm to decide the scope of the feasibility study.

Reasons for Decision:

In order for the Council to move towards adopting a strategic approach towards sport and physical activity, to support local people and local communities and to increase participation around the District.

Alternative Options Considered:

The only alternative option considered was not to draft a strategic approach of the Council's input to sport and physical activity around the District. This would have left a strategic void and lack of clear direction, together with a lack of direction for the Council's work on sport leisure and activity, in a challenging financial climate. Further to that, the lack of an approved delivery plan, underpinned by an evidence-based strategy, would have minimised options for external funding opportunities for both the Council and wider partners in supporting opportunity for Tendring residents.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

Councillor Barry (Leisure & Public Realm Portfolio Holder) declared that he had a Disclosable Pecuniary Interest in this item insofar as he was a Trustee of the Brightlingsea Lido. The Monitoring Officer had granted Councillor Barry a dispensation for this meeting.

Consultation with Ward Member:

N/A

Contact Officer:

Michael Carran, Assistant Director (Economic Growth, Culture & Leisure)

Date:	Decision Maker:	Subject to Call-in*
12 March 2024	Cabinet	No

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Leisure & Public Realm Portfolio Holder - A.6 - Joint Committee Agreement of the North Essex Parking Partnership

Decision:**RESOLVED** that -

- (a) in consideration of the lack of financial information on the level of deficits for 2023/24 and future longer term financial sustainability of the North Essex Parking Partnership (NEPP), the options available to protect the Council's position be noted;
- (b) the feedback from the Resources and Services Overview and Scrutiny Committee's enquiry at its meeting on 5th March 2023 be noted and welcomed;
- (c) the Leader of the Council and the Portfolio Holder for Leisure and Public Realm, in discussion and consultation with Cabinet Members, be authorised to decide whether to service a Notice of Withdrawal from the NEPP following the meeting of the Joint Committee on 21st March 2024;
- (d) subject to (c) above, cabinet approves such decision being taken up to 31st March 2025, being supported with a detailed report on the updated position and the assessment of risk to the Council;
- (e) the Portfolio Holder for Leisure and Public Realm, in consultation with the relevant Officers, be authorised to seek a variation to the Partnership Agreement to allow a Notice of Withdrawal to be served coinciding in a timely manner with the receipt and consideration of financial information certified by the NEPP Treasurer and/or to allow a Notice of Withdrawal to be rescinded upon receipt of such information being provided; and
- (f) the Leader of the Council and the Portfolio Holder for Leisure and Public Realm, in consultation with the relevant Officers, be authorised to finalise and request any additional information in respect of financial and governance matters required to support resolutions (c) and (d) above.

Reasons for Decision:

Having duly considered the comments/recommendations put forward by the Resources and Services Overview and Scrutiny Committee and the available options.

Alternative Options Considered:

1. Remain as we are and allow the partnership to operate as per the new Business Plan.
2. Serve notice on the NEPP before the end of the financial year.
3. Submit a request to the Partner Authorities to vary the Partnership Agreement that the deadline for serving notice on the partnership is extended from the end of the financial year until such a time that the full end of year accounts are available and the restructure of the NEPP is completed.

Conflicts of Interest Declared**(and Dispensations Granted by the Monitoring Officer)**

Councillors Guglielmi, I J Henderson and M E Stephenson each declared an Other Registrable Interest in this item insofar as they were also Essex County Councillors. The Monitoring Officer had granted them all a Dispensation for this meeting.

Consultation with Ward Member:

N/A

Contact Officer:

Damian Williams, Corporate Director (Operations and Delivery)

* The call-in procedure will not apply to a decision where the Chairman of the relevant overview and scrutiny committee's agreement has been obtained that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest, (Rule 16 (h) of the Overview and Scrutiny Procedure Rules) or any decision made where such decision is to be referred to the Council or one of the overview and scrutiny committees for their consideration.